



Super-Vision and Sea Change

Dates 29th – 30th November 2018

[Highcliff Marriott Hotel, Bournemouth](#)

Places are limited so we would encourage colleagues to book early.

Price:

(Please tick)

- £415*** - - Residential fees are inclusive of all meals on conference days, conference awards dinner and one night's en-suite accommodation.
- £445 Early Bird** (Non SDF/LF member rate) - Residential fees are inclusive of all meals on conference days, conference awards dinner and one night's en-suite accommodation.
- £260*** Non-residential - 2 days are inclusive of lunch but do not include accommodation or dinner
- £300** Non-residential (Non SDF/LF member rate) - 2 days are inclusive of lunch but do not include accommodation or dinner
- £150*** 1 Day non-residential - 1 day to include lunch but not including accommodation or dinner
Please state which Day you wish to attend - Thursday or Friday
- £170** 1 Day non-residential (Non SDF/LF member rate) - 1 day to include lunch but not including accommodation or dinner
Please state which Day you wish to attend - Thursday or Friday

Extras

- £45** Awards Dinner (please note if you are attending the conference on a residential basis the dinner is included)

Please note that rates with an * are only available to members of the SDF &/or AdvanceHE.

PLEASE NOTE: Additional nights' accommodation (28th, 30th or 31st November and 1st December) must be booked direct with the hotel, please follow the link [Book your Staff Development Forum Bedroom](#)

You will be required to make separate reservations if you wish to book Wednesday and Friday night, you will not be able to make a continuous reservation. You will however be allocated the same bedroom and will not need to move.

Marriott Hotel Reservations – 01202 557702

*Please note that there is limited parking at the hotel. Long term parking is available nearby at the BIC (300m from hotel)

Booking Form

Title:	Prof <input type="checkbox"/>	Dr <input type="checkbox"/>	Mr <input type="checkbox"/>	Mrs <input type="checkbox"/>	Ms <input type="checkbox"/>	Miss <input type="checkbox"/>	Other <input type="checkbox"/>
Surname:				Forename(s):			
Position Held:				Department:			
Institution:							
Address for correspondence:				Invoice address (if different):			
Tel:				Fax:			
Mobile:							
Email:							
Special Dietary Requirements:							
Vegetarian <input type="checkbox"/>	Vegan <input type="checkbox"/>	Halal <input type="checkbox"/>	Kosher <input type="checkbox"/>	No Seafood <input type="checkbox"/>	No Dairy <input type="checkbox"/>		
Food allergies please state:				Other requirements:			

Cancellations:

Cancellations made between 4 & 8 weeks before the event – half the fee will be returned to the institution.

Cancellations made within 4 weeks of the first day of the course – the full fee will be retained by the Staff Development Forum.

Please contact Wendy Mason wendy.mason@sdf.ac.uk if you need to cancel your place on the programme.

Collection and use of personal data *

The lawful basis of processing your personal information is out of necessity for the performance of a contract and necessity for the performance of a task carried out in the public interest or in the exercise of official authority vested in the SDF as data controller. Personal information that you supply to the SDF may be used in a number of ways, for example: * To administer your membership of the SDF including financial aspects * To manage quality and effectiveness of SDF services * To manage resources and run events. We may share your information with regional groups within the SDF to carry out the purposes listed above or with third parties with your consent, where disclosure is required or permitted by law or where the SDF works with a third party for the purposes listed above. The SDF may also use automated profiling for the purposes of quality or service improvement and signposting. The SDF may need to send you information about our services and events by email, telephone, text or post. Please indicate your preferred method(s) of communication:

Data Protection Act:

Please indicate your agreement with the following:

- I agree to my name, title and institution being featured on the attendance list distributed to all delegates at the named event
- I agree to the information I have supplied on this form being stored in an electronic format by the Staff Development Forum

Places are limited so we would encourage colleagues to book early.

The closing date for booking is **Friday 28th September 2018**

Wendy Mason SDF Administrator Staff Development Forum Kingfisher House, 90 Rockingham Street Sheffield S1 4EB
T: 0114 270 0188 E: wendy.mason@sdf.ac.uk