



MSDP Articles of Association

MSDP is a group of Staff Developers, representing over 20 Academic Institutions from the Midlands Region and acts as a channel of communication and co-operation on staff and organisational development.

1. Purpose of the MSDP

1.1 To develop a staff development community in which good practice, expertise and experience is shared.

1.2 To provide a forum whereby staff development practitioners may keep up to date both professionally and develop strategically and to offer learning opportunities between People and Organisational Development Units.

1.3 To provide for staff within Academic Institutions a programme of events and networking opportunities which reflect current trends and needs.

1.4 To nurture and offer support to colleagues new to academia and/or staff development and existing colleagues facing new challenges.

1.5 Via representatives within the MSDP, develop collaborative relationships with relevant parties to facilitate both influencing and information dissemination.

2. Membership

2.1 Membership is open to representatives of Midlands Academic Institutions and other relevant parties by invitation.

2.2 Institutional membership of the partnership has associated responsibilities:

2.2.1 Members are active and supportive within the partnership;

2.2.2 Institutional details are kept up to date by respective institutions; updates to be forwarded to the secretary (Officer of Meetings);

2.2.3 A representative attends at least one meeting a year;

2.2.4 Each member institution offers a contribution on rotation e.g. a contribution for the MSDP meeting programme, hosting a meeting, or a co-ordinated CPD event or support for their representative taking on an Executive role.

3. The Executive

3.1 The MSDP Executive consists of an elected Chairperson, Deputy Chairperson a Secretary to coordinate membership and meetings.

3.2 Elections for executive posts will be sought every 2 years at the December meeting, alternately for the Chair and Deputy Chair/Secretary.

Nominations and self nominations will be sought prior to the meeting and voting conducted prior to the meeting when there are multiple nominations.

3.3 Tenure of an executive position is actively encouraged as a development opportunity for members of the partnership.

3.4 The MSDP will nominate a representative to the Staff Development Forum.

4. Conduct of Meetings

4.1 Meetings will normally be held 3 times a year on the first Wednesday in March, July and December.

4.2 Formal business will be conducted succinctly and include feedback from the Staff Development Forum and the Leadership Foundation for Higher Education.

4.3 The remainder of the meeting will be devoted to one of the following:

- professional updating
- related personal/professional development
- previewing development tools for use within an HE setting
- sharing best practice
- disseminating outcomes from SDF/LF sponsored projects

These updated MSDP Articles of Association were approved by members at the MSDP meeting held at De Montfort University on Wednesday 2nd March 2016.